

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD ON ZOOM ON WEDNESDAY 16TH SEPTEMBER 2020

Start: 6:30pm
Finish: 8:50pm

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| Councillors present: | Brazendale, Dawson and Williams |
| Councillors in attendance not a member of this working group: | Clough and Simpson |
| In attendance: | Laura Jowett (Administrative Officer), Dr Wei Deng (AECOM) and Ilja Anosovs (AECOM) |
| Non Councillor members of the working group | Ms Gibbons, Ms Hardman and Mr Urwin |
| Members of the public: | None |

2021/23 Apologies for Absence

a) To note apologies for absence

b) To receive and consider apologies for absence

c) To approve reasons for absence

Councillor Owen's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Councillor Owen.

John Dekker's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for John Dekker.

Andrew Quarrie's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Andrew Quarrie.

Reverend Weaver's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Reverend Weaver.

Mr Lakin and Mr Meggitt not present.

2021/24 Disclosures of interest

a) To receive declarations of interest from councillors on items on the agenda.

b) To receive written requests for dispensations for disclosable pecuniary interest

c) To grant any requests for dispensation as appropriate.

None received.

2021/25 Minutes

To approve the minutes of the meeting held on Wednesday 22nd July 2020

Resolved to confirm as a correct record the minutes of the meeting held on 22nd July 2020.

2021/26 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman

None

The workshop with AECOM was taken next on the agenda

2021/28 Workshop with AECOM

- a) To review the Design Code including latest documents and comments and potential extra areas to be included**
 - b) To review the Masterplan including latest documents and comments**
 - c) To receive information on progressing the AECOM documents**
 - d) To consider any next steps or recommendations to the Planning Committee**
- a) Dr Wei Deng explained that the purpose of the Design Code is to improve the area around the town centre to make a high-quality public realm that is more pedestrian and cyclist friendly with improved links to green spaces. A discussion was held about the document.
- The Neighbourhood Plan Working Group suggested the following
- Include another map showing the wider area and including village centre ‘bubbles’
 - Add more detail at 4.5 about what features could be included
 - Emphasize suggestions about making Main Street more pedestrian and cyclist friendly
 - Encourage tall and heavy loads to use the bypass
 - Request amendments are made to the document to reflect the discussion

Councillor Simpson left the meeting at 8.04pm

- b) Dr Wei Deng advised that the feedback previously provided will be addressed and typos corrected.
- Large areas of countryside have not been included in the Masterplan as changes are not proposed. He explained the reasoning for identifying the Swan Avenue parade as a local centre, this can be accessed on foot by residents of both Eldwick and Gilstead within 10 minutes. This could be titled an ‘enhanced local centre’ in the document and be accompanied by a list of specific ideas for enhancement and safer connections.
- Improvements for Cottingley and Micklethwaite were discussed, particularly relating to pedestrian and cycle routes linking the villages to the rest of the parish.

Councillor Clough left the meeting at 8.15pm

- The Neighbourhood Plan Working Group suggested the following amendments to the Masterplan
- Look at how the Swan Avenue parade area can be enhanced to make stronger links with both Eldwick and Gilstead, without any detriment to Eldwick or Gilstead. Include a list of potential enhancements.
 - Include stronger pedestrian and cycle routes throughout
 - Strengthen suggestions for Micklethwaite in the Masterplan by giving it a number on the map at 5.1 in order to protect the character of the village, adding cycle routes and providing a statement about including pedestrian and cycle routes around the Sty Lane development.
 - If traffic is encouraged to use the bypass to include measures to improve air quality and noise abatement
 - To extend the study area as discussed
 - To improve Wellington Street and the area around Foundry Hill to encourage more traffic to use this route and reduce use of the main street, linking to the aim of making the town center more pedestrian and cycle friendly.
- c) The Neighbourhood Plan Working Group will send a copy of the relevant comments from BMDC to AECOM. A further meeting may be arranged once the comments have been reviewed by AECOM, if required.

Councillor Dawson thanked the representatives from AECOM for their work on the documents and for attending the meeting.

Dr Wei Deng and Ilya Anosovs left the meeting at 8.33pm

2021/27 Bradford Council input

- a) **To receive feedback from Bradford Council in response to queries arising from NPWG in June 2020**
- b) **To receive feedback from Bradford Council on the AECOM documents**
- c) **To consider arranging a meeting with representatives of Bradford Council**
 - a) The feedback was received
 - b) The feedback was received
 - c) **Resolved** to get advice from the Neighbourhood Planning consultant about how much of the feedback requires action from the NPWG, and to arrange a meeting with BMDC.

2021/29 Evidence library

To consider the creation of an evidence library of supporting documents

Resolved to discuss where and how best to display information on the website and for Councillor Williams to undertake the work of separating supporting documents from the body of the Neighbourhood Plan.

2021/30 Project plan

- a) **To receive an update on the project plan**

An update was received

2021/31 Next Meeting of the Neighbourhood Plan Working Group

To consider dates for future meetings.

The next meetings of the Neighbourhood Plan Working Group will be held on Wednesday 4th November 2020 and Thursday 10th December arrangements to be confirmed.